

NOTICE TO CONTRACTORS, INVITATION TO BID

**THE TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY
UNIVERSITY UNION PLAZA RENOVATION PROJECT - MAJ 08-MJ0044
CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO
Facilities Planning & Capital Projects - Bldg. 70
San Luis Obispo, CA 93407**

The Trustees of The California State University will receive sealed bid proposals in the Facilities Training Room, Building 70, at the address above, **before 2:00 p.m., on Thursday, June 4, 2009**, for furnishing all labor and materials for the construction of the **UNIVERSITY UNION PLAZA RENOVATION PROJECT**, Project Number **MAJ 08-MJ0044**, at which time bid proposals will be publicly opened and read.

In general, the work consists of construction of one exterior plaza including the demolition of an existing plaza, reconfiguration, replacement, and addition of existing and new utilities, and the construction of a new performance stage with canopy structure on the California Polytechnic State University campus in San Luis Obispo, California as shown on the Contract Documents.

In the execution of the Work, construct Work in stages to accommodate University's access, use, and occupancy requirements during the construction period. Coordinate construction schedule and operations including all utility shutdowns with the Trustees Representative. Cooperate with Trustees to minimize conflict and to facilitate University operations. During hours of operation, keep vibration, noise, and dust generated to a minimum.

The University Union Plaza is occupied by a variety of food vendors, banks, and other retail stores (collectively "Vendors"). During and throughout the construction period, operations of, and pedestrian and vehicular access to, the Vendors must **not** be impaired including emergency exiting. This shall require Contractor to ascertain existing hours of operation, emergency exit locations, available entrances, and deliveries for Vendors, and shall coordinate all Work so as to avoid impairment of operation and access to Vendors. Contractor shall provide temporary protection as required to accommodate the operation of Vendors and exit access requirements in the Plaza throughout the duration of construction activities. All temporary protection and temporary construction for entrances and emergency exiting shall meet both Egress and Accessibility requirements of the current California Building Code, Part 2, Volume 1, Chapter 10 and Chapter 11B. See attached reference map of Vendors and Stages.

The University shall take Occupancy of a portion of the work by or on September 11, 2009 per Contract General Conditions, Article 4.09. The Contractor shall stage the work as needed to provide for the University's use of the required areas at the required completion time. Contractor may start work on the next stage prior to completion of the previous stages. See attached reference map of Vendors and Stages.

- Stage 1** (Occupancy date: September 11, 2009): Demolition of all areas required per the Contract Documents.
- Stage 2** (Occupancy date: September 11, 2009): Completion of all work required per the Contract Documents for Occupancy by the University.
- Stage 3** (Occupancy date: February 26, 2010): All remaining Work in Stage 2 and Stage 3 for Notice of Completion.

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All work shall be in accordance with the plans and specifications prepared by Omni Design Group, 689 Tank Farm Road, San Luis Obispo, CA 93401. Contact: Thomas Reay, Project Architect at Ph: 805/544-9700, Fx: 805.544.4327. Plans and specifications may be seen at plan rooms and the University. The budget and construction estimate for work of the Base Bid is **\$2,500,000.00**.

Plans and specifications will be available on compact disc (CD) format only at no cost to the contractor and are available after **May 14, 2009**. Paper copies are not available. Distribution of the plans and specifications on CD will be done by Cal Poly. To receive a CD of the construction documents, FAX your request to 805.756.7566. Requests may also be mailed to: MAJ 08-MJ0044, University Union Plaza Renovation Project, Facilities Planning & Capital Projects, Building 70, Cal Poly, San Luis Obispo, CA 93407, Attention: Rory O'Donnell. Requests should include: project name, project number, firm name, mailing address, phone/fax numbers, contact name & email address.

Mandatory Pre-Bid Conference and Site Visit: Contractors must attend the **mandatory pre-bid conference and site visit** scheduled for **11:00 a.m., on Tuesday, May 19, 2009**. Contractors shall meet at the designated time at the project site, south of the University Union, Building No. 065, off of South Perimeter Road on the Cal Poly campus. Parking on campus is by paid permit only. Obtain daily parking permit, campus map, and directions at the Grand Avenue Information Center.

Familiarity with the Site: Each bidder must be familiar with the site (Contract General Conditions Article 2.04 *et seq.*).

Plan Holders List: A list of all plan rooms and contractors who have received the plans and specifications is available at the Facilities Planning website. The list is updated weekly. Click on 'Campus Projects,' then on 'Construction Projects Currently Bidding.'
http://www.facilities.calpoly.edu/campusprojects/campus_proj.htm

Prequalification: Each bidder offering a proposal must comply with bidding provision of Article 2.00 *et seq.* of the Contract General Conditions. The bidder should familiarize himself/herself with all the provisions of the Contract General Conditions, especially Article 2.02, regarding the necessity to **prequalify with the Trustees (completed forms must be filed at least five days prior to the date for opening of bids and approved not less than one day prior to the date set for opening bids)**. From the website shown below, download, complete and submit the 'Prequalification of Prospective Bidders – Standard Form of Questionnaire and Financial Statement, Form 703.11' forms to the address indicated on page 1 of the forms. <http://www.calstate.edu/cpdc/CM/>

Concrete Contractor Prequalification: Each and every C-8 (Concrete) or A (General Engineering) or B (General Building) license holder who would be utilized to perform concrete work on this project must complete and submit a Concrete Prequalification Questionnaire. Each entity submitting a Concrete Prequalification Questionnaire shall list three (3) separate owner/agency concrete projects, each including a plaza integrating a centralized pedestrian gathering place, in California, that were completed in the past ten (10) years, each with a centralized pedestrian gathering place of at least 8,000 contiguous square feet. At the time of bidding, the eligible contractor must currently hold an A or B or C-8 license issued by the California Contractors State License Board. Complete and submit the "Concrete Prequalification Questionnaire" and "Concrete Prequalification Questionnaire Project Data Sheet" forms to the address indicated on page 1 of the "Concrete Prequalification Questionnaire". **Completed forms**

must be filed no later than Tuesday, May 26, 2009. The University shall issue an addendum that identifies the prequalifiers under the Concrete Prequalification Questionnaire.

Prevailing Wages: This project is a public works project and is subject to prevailing wage rate laws (see Contract General Conditions, Article 4.02-c). Bidders should familiarize themselves with all the provisions of the Contract General Conditions and Supplementary General Conditions, including prevailing wage rates.

Small Business Preference: Preference will be granted to bidders properly approved as “Small Business” in accordance with Title 2, California Code of Regulations, Section 1896 *et seq.* and the application of the five percent small business bidding preference is also extended to any non-small business that commits to subcontracting at least 25% of its net bid price to California certified small businesses and/or microbusinesses (Contract General Conditions Article 2.11).

DVBE Participation: The Trustees require the successful bidder to achieve a minimum goal of three percent (3%) DVBE participation in contracting construction projects as established in the bidding documents or to provide acceptable evidence of good faith efforts to do so. Bidders shall contact the University's DVBE Coordinator, Suzanne LaCaro, Contracts, Procurement and Risk Management at 805/756-5190.

Bid Proposal Package: It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Bid Proposal Packages are obtainable only by prequalified contractors, licensed in the State of California with an **A (General Engineering) or B (General Building)** license. The Bid Proposal Packages must be requested from the Bid Coordinator. Contractors requesting a Bid Proposal Package should fax a written request along with a copy of their CSU Prequalification letter to the Bid Coordinator, Rory O'Donnell, Facilities Planning & Capital Projects, Cal Poly, San Luis Obispo, CA 93407. Fax: 805.756.7566.

Bonds: A bid security in an amount equal to at least 10% of the amount of the bid (see Article 2.06(c) of the Contract General Conditions) is required. Contractor must use Bid Bond Form supplied by the University without alteration. Payment and Performance Bonds in the amount of 100% of the awarded contract price will be required of the successful bidder.

Contract Time: The time period for completion of the overall project shall be **250 calendar days** from the date of the Notice to Proceed. The time period for completion shall be reduced by **40 calendar days** in the event Deductive Alternate No.1 is taken after contract Award.

Liquidated Damages: Liquidated damages shall be **\$2,000.00** for each calendar day completion is delayed beyond the total time prescribed for the project. Stage 1 and 2 liquidated damages shall be **\$3,000** for each calendar day substantial completion is delayed beyond the time prescribed for these Stages.